



SPARTAN SYSTEMS

SPECIALISTS IN IT SUPPORT AND PRODUCTS.
FOR SMALL AND MEDIUM SIZED BUSINESSES
IN THE MIDLANDS AREA



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Transferring your top-level domain name to Spartan Systems

Transferring your domains to Spartan Systems is simple – just follow the guidelines in this FAQ. This FAQ applies to the following types of domain names: .com, .net, .org, .biz, .info, .co, .tv, .name, .me, .xxx, .mobi, .cc, .sx

Before you start the transfer you must ensure that the domain name is prepared for transfer.

These steps need to be completed with the current registrar

1. The domain name needs to be unlocked.
2. The administrative contact for the domain name should be listed with email address that you have access to. This may require turning off any WHOIS privacy service you have on the domain name.
3. The registrar will need to provide you with a transfer authorisation code.
4. The domain name must not have been registered or transferred in the past 60 days. This applies to all domain registries, and is not optional.
5. After 24 hours, log in to your Spartan Systems Account Panel.
6. Select 'Domain Transfer'.
7. Enter the domain you want to transfer to Spartan Systems and check out.

After those steps have been completed you can then initiate the transfer to your Spartan Systems account

1. Log in to Spartan Systems Control Panel and select 'Domain Transfer'.
2. Enter the domain name that you want to transfer to Spartan Systems and check out.
3. The administration contact will receive an email from no-reply@mainnameserver.com which contains a link to a web page where you need to enter the authorisation code.
4. Once the transfer has been authorised the domain name will become active in your account within 7 days.
5. You may also receive another email from the current registrar. If you do, you should read this very carefully as it may contain instructions for you to authorise the transfer away from them.